



Medallion,
Sanctuary Arch

**Welcome to First Parish Dorchester,
our Unitarian Universalist religious community.**

We welcome you, whoever you are, whatever tradition, gender,
race, class, ability, age, sexual identity, or immigration status you represent.

May you grow in the ways of respect, service, and wholeness.

And through all your days may you know that you are loved.

**First Parish Dorchester is a spiritual home for all those who seek
theological and cultural diversity, fellowship, justice and service.**

Mission Statement

Rev. Terry Sweetser

Interim Minister

minister@firstparishdorchester.org

Ardis Vaughan, Chair, Board of Trustees

Staff: Dr. Ana Sorina Popa, Music Director

Lucas Gonzalez Milliken: Director of Religious Education

Kit Binns, Office Administrator

Horace James, Custodian

First Parish Dorchester Unitarian Universalist

10 Parish Street, Dorchester, MA 02122

www.firstparishdorchester.org

(617) 436-0527

2019-2020

First Parish Dorchester Unitarian Universalist



Memorial Service Information

Welcome to First Parish Dorchester. We thank you for considering our beloved church to hold a memorial service for your loved one.

Our facilities are a welcoming resource for our congregation and the Boston community at large. Having your memorial service at a Unitarian Universalist church gives you the flexibility to create a service with your own personal touches that will make your memorial service a fitting tribute.

First Parish Dorchester offers many advantages as a location for a memorial service that are difficult to find, especially in an urban area. In addition to attractive rates and amenities:

- Our church is a registered historic building in a picturesque location.
- We have a parking lot and plenty of on-street parking.
- Our first floor function spaces are fully accessible.
- The Sanctuary accessibly seats 400, plus approximately 200 more on the balcony level. It offers an antique Tracker pipe organ, a piano, and a public address system for basic amplification.
- The Parish Hall offers an 18' x 15' stage equipped with an Estonia grand piano and complimentary use of 15 tables and 85 chairs. In addition, formal tables and chairs are available to rent.
- The Allen Parlor, adjacent to the Parish Hall with sliding pocket doors, may be included as a secondary space with rental of the Hall for an additional fee.
- A serving kitchen is available for food preparation.
- Second floor meeting rooms are available for family preparations.
- A minister is available to officiate the service, though other arrangements can be made as well.
- Our church organist, Dr. Ana Sorina Popa, may be available for an additional fee. She must approve use of the organ if used by other than her.
- We would happily recommend a caterer who has provided services here at First Parish on many occasions.
- Custodial services for set up and clean up after the event may be available for an additional fee.

Some Facts about Our Building



First Parish Dorchester, Boston's oldest congregation, was founded in March, 1630. The Meetinghouse has been a landmark on Meetinghouse Hill since the 1600's. Today's Meetinghouse was built in 1896. We have recently completed the renovation and restoration of our celebrated steeple.

First Parish Dorchester has been a center of the Dorchester community for centuries and continues this tradition today. Our doors are open to many community groups, civic associations, cultural and ethnic organizations, groups from other religious traditions, and educational organizations.

Requests



Requests may be directed to our parish Facilities Rental Coordinator at rentals@firstparishdorchester.org or by calling (617) 436-0527. Pricing for our memorial service packages is listed below. Packages include use of building resources (e.g. public address system) as available.

Rental Fees



A 50% down payment and separate refundable \$200 security deposit are due upon signing of the rental agreement. The balance is due two weeks before the event. In the case of cancellation more than two days before the event, the down payment is refunded. The down payment is not refunded if the event is cancelled two days or less before the event. Please make checks payable to *First Parish Dorchester*.

Memorial Service Packages (including time for set-up and break-down)	Rates (additional fees may apply)
Meetinghouse Sanctuary Only — Includes access to facilities for set-up and decoration	\$125 per hour Two hour minimum
Parish Hall Including use of Allen Parlor	\$200 per hour Two hour minimum
Allen Parlor only	\$100 per hour Two hour minimum
Packages Include use of the Sanctuary, Parish Hall, kitchen and Allen Parlor: Basic—4 hours Extended—6 hours Full—12 hours	\$800 \$1,200 \$2,000
Ministerial Fee	Determined in consultation with the Minister
Organist fee (if organist is available)	Determined in consultation with the Music Director
Organ rental (if not using First Parish organist)	\$100
Custodial services (if available)	\$250
Security Deposit (refunded upon completion of event after satisfactory clean-up)	\$200
Round tables 60" seats 10	\$9 each
Bar height tables 32" round, 46" high	\$9 each
120" round white table cloths	\$16 each
Chairs	\$2 each